

(iv) for Form No.INC-12, the following form shall be substituted, namely:-

FORM NO. INC-12 <i>[Pursuant to section 8(1) and 8(5) of the Companies Act, 2013 and Rule 19 & 20 of the Companies (Incorporation) Rules, 2014]</i>	 सत्यमेव जयते	Application for grant of License under section 8
Form language ☐ English ☐ Hindi		
Refer the instruction kit for filing the form.		
1. *Application for ☐ Grant of license to a new company (Part A) ☐ Grant of license to an existing company (Part B)		
Part A: Grant of license to a new company		
2. (a) *Name of the Applicant		
(b) *Address		
(c) *Occupation Type ☐ Self-employed ☐ Professional ☐ Homemaker ☐ Student ☐ Serviceman Area of occupation		
(d) *Phone (with STD/ISD) - (e) Fax		
(f) *email Id		
3. *(a) Indicate Registrar of Companies (ROC) reference number for name approval (Service Request Number (SRN) of RUN) Pre-Fill		
*(b) Name of the State/Union territory in which the proposed company is to be registered 		
*(c) Name of the office of the Registrar of Companies in which the proposed company is to be registered 		
4. (a) Name of the company		
(b) Company is (c) Type of Company		
(d) Category (e) Sub category		
*(f) Whether the company will ☐ Have share capital ☐ Not have share capital		
5. I. Proposed authorized capital		
II. Proposed maximum number of members		
Proposed maximum number of members excluding proposed employees		
6. *a. Main division of industrial activity of the proposed company		
Description of the main division 		

*b. Brief description of the work, if any already done or proposed to be done in pursuance of section 8

*c. Grounds on which application is made

7. *Enter the number of proposed promoters (first subscribers to MOA)

Particulars of Promoters (first subscribers to the MOA)

(specify information of two promoters in case the proposed company is a private company or seven promoters in case the proposed company is a public company)

I

*Category	
*Director Identification number (DIN) or Income-tax permanent account number (Income-tax PAN) or passport number or corporate identity number (CIN) or foreign company registration number (FCRN) or any other registration number	
*Name	
Name of the authorized representative	

Pre-fill

II

*Category	
*Director Identification number (DIN) or Income-tax permanent account number (Income-tax PAN) or passport number or corporate identity number (CIN) or foreign company registration number (FCRN) or any other registration number	
*Name	
Name of the authorized representative	

Pre-fill

8. *Enter the number of proposed directors

(specify information of two directors in case the proposed company is a private company or three directors in case the proposed company is a public company)

Particulars of the proposed directors (In case the proposed director(s) has been allotted DIN, then it is mandatory to enter such DIN)

I

*Proposed designation	
*Director identification number (DIN) or Income tax permanent account number (PAN) or passport number	
*First Name	
Middle Name	
*Surname	
*Father's First Name	
Father's Middle Name	
*Father's Surname	

Pre-fill

Verify Details

Nationality *Date of birth (DD/MM/YY)
Aadhaar Number Voter identity card number
Present residential address
Name of the company or institution
whose nominee the appointee will be
(Only in case of nominee director)

II

*Proposed designation		
*Director identification number (DIN) or Income tax permanent account number (PAN) or passport number		Pre-fill
	Verify Details	
*First Name		
Middle Name		
*Surname		
*Father's First Name		
Father's Middle Name		
*Father's Surname		
Nationality		*Date of birth (DD/MM/YY)
Aadhaar Number		Voter identity card number
Present residential address		
Name of the company or institution whose nominee the appointee will be (Only in case of nominee director)		

9.*Enter the number of key managerial personnel
(specify information of up to four key managerial persons)

Particulars of the key managerial personnel

I

*Proposed designation		Pre-fill
*Director identification number (DIN) or Income-tax permanent account number (PAN)		
Name of the person		
Membership number (in case of Company Secretary)		

II

*Proposed designation

*Director identification number (DIN) or

Income-tax permanent account number (PAN)

Pre-fill

Name of the person

Membership number (in case of Company Secretary)

10.(a) *Whether the Articles will be entrenched ☐ Yes ☐ No

(If yes, entrenched Articles should be annexed thereto)

(b) Number of Articles to which provisions of entrenchment shall be applicable

Details of Articles to which provisions of entrenchment shall be applicable

Sr. No.	Article Number	Content

Part B: Grant of license to an existing company

11.*(a) Corporate identity number (CIN)

(b) Global location number (GLN) of company

Pre fill

12. (a) Name of the company

(b) Address of the company

(c) email ID of the company

13. (a) Company is

(b) Category

(c) Sub category

(d) Whether the company is having share capital ☒ Yes ☒ No

14. I. Authorized capital of the company

II. Maximum number of members

Maximum number of members excluding present and past employees

15. a. Main division of industrial activity of the company

Description of the main division

*b. Brief description of the work, if any already done or proposed to be done in pursuance of section 8

*c. Grounds on which application is made

16.*Enter the number of directors

(Specify information of two directors in case the company is a private company or three directors in case the company is a public company)

Particulars of the directors

I

*Designation		Pre-fill
*Director identification number (DIN)		
Name of the person		
Name of the company or institution whose nominee the appointee is (Only in case of nominee director)		

II

*Designation		Pre-fill
*Director identification number (DIN)		
Name of the person		
Name of the company or institution whose nominee the appointee is (Only in case of nominee director)		

17.*Enter the number of key managerial personnel

(Specify information of up to four key managerial persons)

Particulars of the key managerial personnel

I

*Designation		Pre-fill
*Director identification number (DIN) or Income-tax permanent account number (PAN)		
Name of the person		
Membership number (in case of Company Secretary)		

II

*Designation		
*Director identification number (DIN) or Income-tax permanent account number (PAN)		Pre-fill
Name of the person 		
Membership number (in case of Company Secretary)		

18. (a) *Whether the Articles are entrenched ☐ Yes ☐ No
(If yes, entrenched Articles should be annexed thereto)
- (b) Number of Articles to which provisions of entrenchment shall be applicable
Details of Articles to which provisions of entrenchment shall be applicable

Sr. No.	Article Number	Content	Attach

Attachments

- | | |
|---|--------|
| 1) *Draft Memorandum of association as per form no. INC-13 | Attach |
| 2) *Draft Articles of Association | Attach |
| 3) *Declaration as per Form No. INC-14 | Attach |
| 4) *Declaration as per Form No. INC-15 | Attach |
| 5) *Estimated income and expenditure for next three years | Attach |
| 6) Approval/concurrence/NOC of the concerned authority/sectoral regulator, department or Ministry of the Central or State Government(s) | Attach |
| 7) Entrenched articles of association | Attach |
| 8) Copy of resolution passed in general meeting and board meeting | Attach |
| 9) Last one/two year's financial statement(s), board's report(s) and Audit report(s) | Attach |
| 10) Assets and liabilities statements with their values as per applicable rule | Attach |
| 11) List of proposed promoters. | Attach |
| 12) List of proposed directors/ directors. | |
| 13) List of key managerial personnel. | |
| 14) Optional attachment, if any | |

Declaration

I *

- ☐ A person named in the articles as a ~~director/manager/ Company Secretary/CEO/CFO/promoter~~ of the company
- ☐ have been authorized by the Board of Directors of the Company vide resolution number dated

declare that all the requirements of Companies Act, 2013 and the Rules thereto made thereunder in respect of the subject matter of this form have been complied with.

- ☐ I am also authorized by other proposed promoters and first subscribers to the Memorandum of Association and Articles of Association to sign and submit this Form.
- ☐ *I also declare that all the information given herein above is true, correct and complete including the attachments to this form and nothing material has been suppressed.
- ☐ *It is hereby further certified that , a CA/ CS/ Cost Accountant having Membership number and certificate of practice number has been engaged to give declaration under section 8(1) or 8(5) and rule 19(3) (b) or rule 20(2) (b) and such declaration is attached.

DSC BOX

*To be digitally signed by

*Designation

*Director identification number of the director; or

Membership number of the company secretary; or

PAN or DIN of the manager or CEO or CFO or promoter

Note: Attention is drawn to provisions of Section 7(5) and 7(6) which, inter-alia, provides that furnishing of any false or incorrect particulars of any information or suppression of any material information shall attract punishment for fraud under Section 447. Attention is also drawn to provisions of Section 448 and 449 which provide for punishment for false statement and punishment for false evidence respectively.

Modify

Check Form

Prescrutiny

Submit

For office use only :

Affix filing details

eForm Service request number (SRN)

eForm filing date

(DD/MM/YYYY)

Digital signature of the authorising officer

This e-Form is hereby approved

This e-Form is hereby rejected

Confirm Submission

Date of signing

(DD/MM/YYYY)

(v) for Form No.INC-22, the following form shall be substituted, namely:-